ZKTime Enterprise

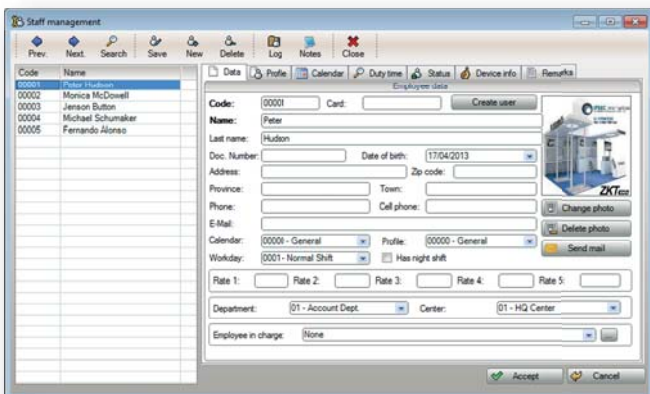## Management software for Time & Attendance and/or Access Control terminals

ZKTime Enterprise is an advanced T&A application for ZKTeco terminals that allows to manage all In/Out attendance and access records, controlling all kind of attendance events (breakfast, lunch, medical, personal business, smoke etc..), accrued balance and payroll methods. It works matching and processing punches automatically after downloading from terminals (using Windows service application), warning about odd number punches or days in a special case, facilitating and speeding up the work of attendance management.

For accrued balance, it allows to define the balance concepts and mathematical operations for each attendance event received.
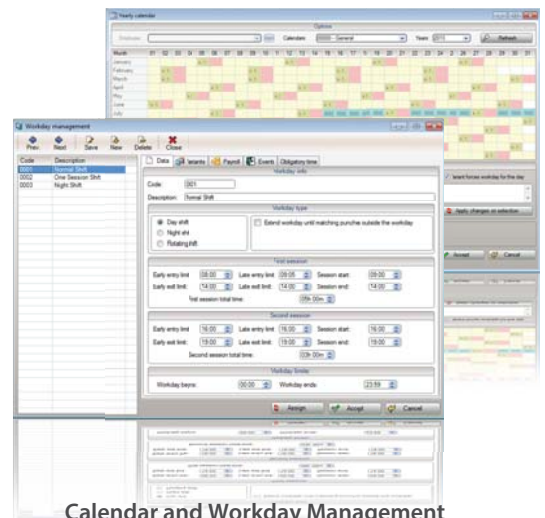
With respect to payroll, It has the ability to divide the hours worked according to different concepts (normal, extra, night, bank holiday, etc..) and carrying an economic assessment of the same.

Therefore, it includes an access control module, where you can define different access time slots and days for each employee.

It can operate together with Atalaya-2, ZKTeco's web staff portal.

Staff Management

Calendar and Workday Management

Features

Calendars
Public calendars can be defined and then customized for each employee. Supports days with hourly variations or events (vacation, leave, travel, etc.).

Formulas
Mathematical formulas multiply the possibilities of reports creation, providing a powerful tool to get a complete information about attendance logs and accruals time.

Accrued balance
For each attendance event received, even work event, it allows to define multiple accrued balance types setting the different operations (add/deduct time, increase/decrease times, etc…)
hereby controlling the total accrued balance, and setting the permitted value limits.

Staff
Includes private calendar and profile (round hours, interruptions, payroll, etc..) as well as flexible work timetables. It can store fingerprints and faces of employees for recognition in biometric terminals. Imports employees from CSV.

Data and Access
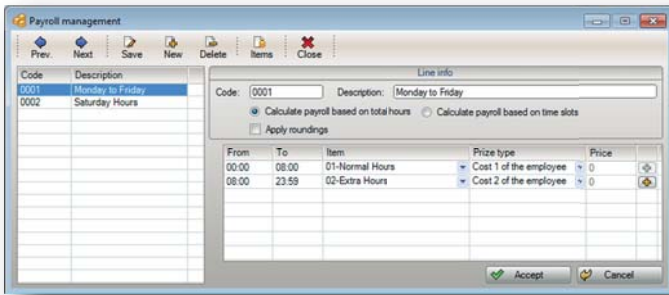Works with MySQL, MS SQL and Oracle. Allows multi-company and multi-user.

Payroll
Allows you to define the preferred payroll method, whether per number of hours in one day, or established time frames. Manages different payroll concepts such us regular hours, overtime, extra holidays, and so on. Payroll can compensate according to a predetermined amount of time or employee duty time.
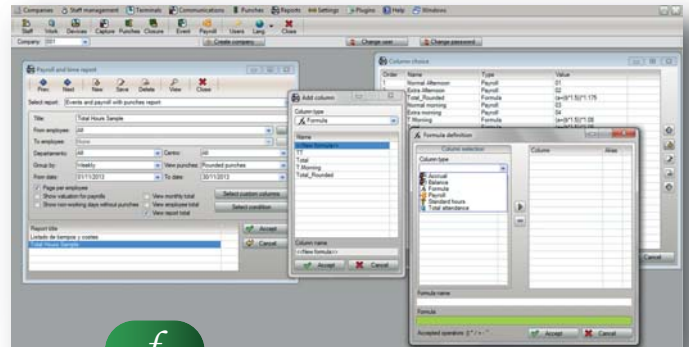
Work Shifts / Timetables
Supports both diurnal, nightly, rotating and flexible shifts. Allows evaluations of payroll per shift, mandatory attendance times, periods of validity of events and support for workdays over 24 hours. It is possible create estimated or fixed shift schedules.

Customize
The software allows business partners set all their data inside like website, email data contacts, background image as well as remote technical support.

Payroll Management

Advanced reports configuration including formula definition

ZKTime   **Atalaya 2**

ZKTeco Europe provides the complete solution for Time Management systems

Atalaya 2

Web Staff Portal for ZKTime Enterprise

Atalaya 2 is a web application through which employees or office administrators can view and print punches, accrued balance, payroll, etc.

It allows users to make individual requests or petitions to create or modify attendance checks, ask for private calendar changes as vacations, as well as modify personal data, etc... All this can be managed through the web browser, (IE, Mozilla, Opera, Chrome) which is directly connected to ZKTime Enterprise EU, whereby there is no need to install any other software application in the user's PC.

User logs
Users are allowed to apply for new logs or modifications in his own attendance logs.
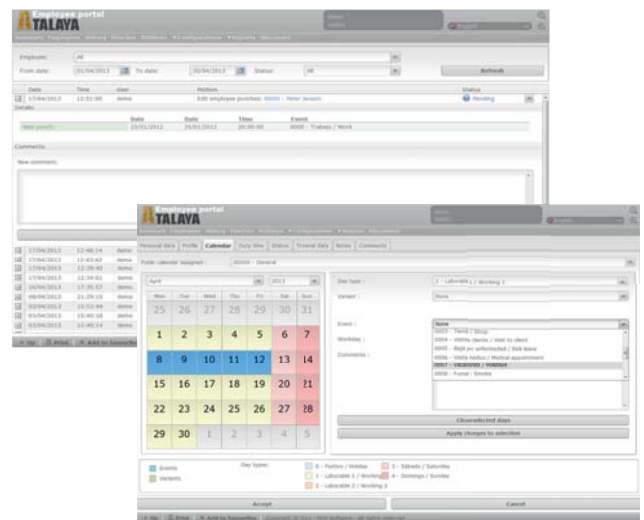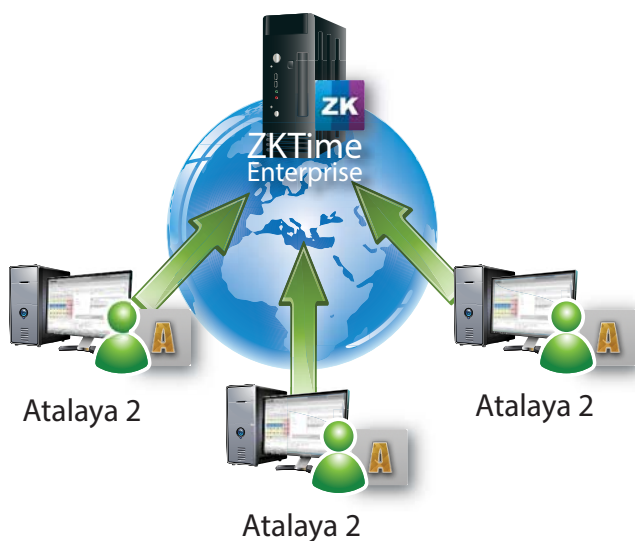
User Calendar
Preview and working calendar modification.

Attendance reports
Query printable attendance reports directly via Web browser.

Request Management
Only administrators can approve/deny user requests.

Atalaya 2

Atalaya 2

Atalaya 2

Requisites

OS: Windows XP; 2000; Vista; 7; 8.
Microsoft Framework. NET 3.5 or higher.
800 MHz processor
1024 x 768 screen resolution
>100MB hard drive space

ZKTime Enterprise required
Mozilla Firefox, Google Chrome, IE7 or higher
Works with MySQL and SQL server